



ROLE DESCRIPTION

Waste Manager

Reviewed: November 2023

Reports to: Festival Director, Volunteer Manager, Site Manager

Job Purpose:

To review and update the festival's Waste Wise Plan in collaboration with NMF staff (Festival Director, Volunteer Manager, Markets Manager).

To implement the Waste Wise Plan.

To coordinate the volunteer Waste Wise team and ensure cleanliness of the festival grounds and town during and post festival.

Qualifications and Requirements

This is a high-level volunteer role and we are seeking someone with:

- Positive attitude
- A sense of commitment
- Ability to follow guidelines
- Ability to work with little to no supervision
- Capable of leading a team of volunteers
- Good communication skills
- Ability to work outdoors
- Valid Driver's Licence
- Proper shoes, work clothes and gloves are ideal (disposable items will be supplied)
- Love for a greener planet

Work setting for the festival:

- Outdoors rain or shine
- Walking the festival site (riding a bike is also a good option)
- Driving or riding in vehicle with towed NMF trailer

Timeframe:

You will need to arrive on the Thursday before the festival (be ready to start setup by 9 a.m.) and will be needed at various times throughout its duration (Fri-Mon). You will need to ensure clean-up is complete before departing on Monday.

Duties and Responsibilities:

- Liaise with the NMF staff to ensure the effectiveness of the NMF Waste Wise Plan in all its detail.
- Arrive on the Thursday before the festival to organise correct setup of bins, bin stations, dishwashing stations and relevant signage (assisted by volunteers).
- Induct Main Site cleaners on Friday morning and be their point of contact over the festival weekend.
- Attend Waste Management induction on Friday morning (along with Shire of Nannup Manager Infrastructure, NMF Site Manager, Nannup Waste Management Facility representative).
- Lead and be the point of contact for the volunteer Waste Wise team over the festival:
 - Induct the Shift Leads into their role at an appropriate time on the Saturday morning.
 - Meet volunteers at the start of their shift and provide them with instructions of their duties.
 - Supervise all areas of the main festival grounds and town (Warren Rd) to ensure waste is removed properly and in a timely manner.
 - Supervise recycling and dishwashing volunteers.
 - Get your hands dirty if needed!
- Answer any patron questions about the festival waste management.
- Understand and comply with the NMF volunteer regulations and code of ethics.
- Provide a report for the post-festival de-brief, usually held within 2 weeks of the festival.

Compensation and perks:

- Honorarium: \$500 (paid post festival)
- Festival Pass: x 2
- Camping Pass: x 2
- Volunteer T-Shirt: x 1
- Breakfast Vouchers: x 3
- Sandwich lunch on the Thursday pre-festival: x 1